



Return to School Guidelines

EC Cape Town

Guiding principles

- The safety of our students and team members remains our highest priority
- Signs posted prominently throughout the school to remind all of the importance of distancing and hygiene
- Floor markings throughout the school give clear guidance on social distancing measurements
- Vigorous and regular cleaning regimes will be in place to make our schools as safe as possible for you
- Hand sanitisers are stationed throughout the school
- EC will follow local protocols for staff or students who show COVID-19 symptoms or who test positive for COVID-19

Common areas

- Students can eat lunch in their classroom 'bubble' to minimise contact with other classes
- We recommend students bring food for break time and not leave at break time
- Every second computer in the computer area is available to encourage physical distancing. A maximum of 6 students are permitted in the computer area at any given time
- Our libraries and self-study areas are closed however our staff can assist you with borrowing resources that you can use at home
- Social distancing measures are in place for the use of any bathroom facilities
- Lifts are used only for deliveries or those affected by disabilities and health issues – stairwells should be used by all others

Class management and timetables

- The timetable is blended and incorporates both face-to-face and online lessons
- Face-to-face classes may have staggered start, break, and end times
- Face-to-face class sizes are kept to an average of 8 students
- Furniture is arranged to allow safe distancing
- Floor markings provide guidance for social distancing measures
- Students receive their own coursebook, however no shared resources will be available in classrooms
- Students are required to bring their own writing materials and notebooks
- All placement and progress assessments, induction and graduation are done virtually
- No in-person trial classes are conducted at this time

Personal protective equipment

- Team members, including teachers may wear face coverings and other items of PPE at times
- Hand sanitiser is available in every classroom, reception, student area and office



Cleaning

- Schools are cleaned regularly with specific attention to door handles, keyboards, switches and buttons

Student Services

- Protective screens may be installed at key points across the school
- Students have access to virtual office hours and meetings in the office are by appointment only, limited to one student at a time
- Only virtual events and activities are offered until social distancing restrictions are lifted
- We can only accept cashless payments. Any cash payments must be made via direct deposit at the school's bank. Account details are available at reception