



# PREPARING FOR YOUR ARRIVAL

## BEFORE YOU ARRIVE AND START YOUR COURSE

Dear Student,

We look forward to welcoming you to our EC School.

### 2 WEEKS BEFORE YOUR COURSE STARTS

#### MICROSOFT TEAMS

You will receive an email from an **EC team member** with your **username** and **password** to setup and login into **Microsoft Teams**

#### MyEC

REGISTER AND LOG IN TO MyEC

All the information you will need is on **MyEC**  
Log in to start your journey  
[Watch how to get started](#)

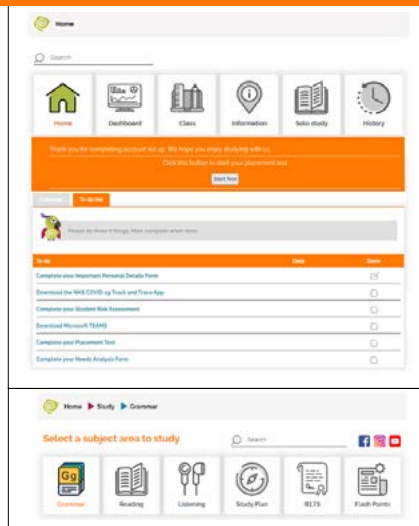
#### PLACEMENT TEST

Take your **Placement test**, complete your **Student Personal Details Form** and **Needs Analysis** on MyEC. [Login here](#)

### MyEC will provide help and support on your learning journey

#### WITH MyEC YOU CAN

- Start studying today
- Get to know the city you are traveling to
- Meet the staff
- Take your placement test
- Do a needs analysis to help us personalise your stay
- And more!



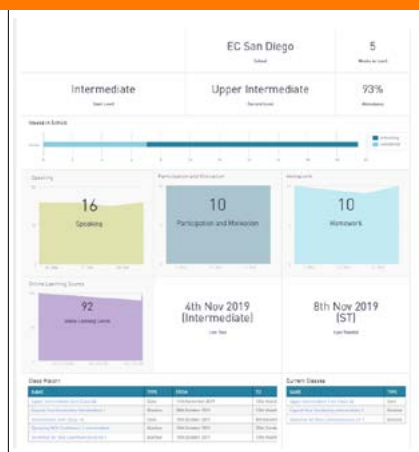
#### HOW TO START LEARNING!

- Choose **'Study'** from the menu
- There are many **language activities** and materials are available to help you develop your reading, writing, speaking and listening skills
- As MyEC is a **personalised experience**, all materials you access will be suitable for your own level
- **Targeted practice** in Exam Skills and Pronunciation is available

### Remember to take your **PLACEMENT TEST** and complete the **TO DO LIST**

#### HOW TO START YOUR PLACEMENT TEST

- Click the 'Placement Test' banner on your home screen
- Click on 'Start the Test' when you're ready
- The time limit is 45 minutes. Remember to leave 10-15 minutes for the writing question. Answer one writing question only.
- Please do not use translation tools at any point.
- You will have your speaking test at your school



The results will help us to put you in the **best level for you**. Through MyEC, you can **monitor your progress** throughout your course.

At the end of your course, you can take an **Exit Test** and receive a report of your **overall progress** and final level.



#### COMPLETE ALL THE ITEMS ON THE TO DO LIST

**Click on each one to access.**

This will help you prepare for your experience. **Feedback is very important to us at EC**, and this is the beginning of our interaction with you!

The survey will tell us all about **your personal goals** and your reasons for learning English so we can start to plan the perfect EC experience, just for you.

## FIND YOUR VOICE

Tell us everything you can, because the more we know, the more we can help you!