



## Admissions Policy

At EC Vancouver we believe that students should be informed and aware of the course they are choosing to study. Our admissions criteria are clearly posted online and applied consistently. They are communicated to prospective students before they book with us.

### **Minimum Admissions requirements:**

#### General English

Individual students must be 16 years of age or older. Exceptions can be made for 15 year old at the discretion of the Centre Director on a case by case basis.

For group bookings with lessons in closed classes (who do not mix with the other students at school during lessons) we accept students from the age of 14.

#### Exam Preparation Courses

As stated in our price list and terms and conditions, a minimum English level is required for students who wish to join our Exam Preparation courses (Cambridge FCE, CAE and CPE).

Depending on the course length the minimum level for admission into these courses is:

Cambridge FCE: Intermediate (10-12 week courses) to Upper Intermediate (4 week course)

Cambridge CAE: Upper Intermediate (8-12 week course) to Advanced (4 week course)

Cambridge CPE: Advanced

If a student does not achieve the minimum level required for any of the courses above, they will join our General English course until they are ready to move up.

## Admissions Procedure

At the beginning of the application process the prospective student will be asked for their age. If the student does not fulfill the minimum age requirement we will not accept the booking. If a student is 15 years old, then the Centre Director can make an exception at their discretion.

Students applying for our exam preparation courses are informed of our Admissions Policy at the time of application and made aware of the minimum language requirements. We may provide students with a pre-arrival test. This test is marked by EC and the results are communicated to the student.

EC Vancouver's First Day Procedure includes a placement test to determine the students' level of English. In the event of a discrepancy between the pre-arrival test and the on-site placement test, it is the latter which will count as only during the on-site placement a controlled testing environment can be guaranteed. Students are advised before they book their course that if they do not meet the minimum language requirement during the on-site placement test they will be placed in our General English program until they are ready to step up to the Exam Preparation courses.

**All students must sign the student enrolment contract and must provide a copy of their passport and their health insurance. At the very latest, front desk will collect these items from the students the morning on the first day of school.**

*Last reviewed: November 2022*

*Reviewer: Martha Delgadillo, Centre Director, EC Vancouver*